

# Banquet Room: *Food & Beverage Service*

## Booking Form

Name of Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_

### Rental Rates:

- Half Day (Under 6 hours): \$50
- Full Day (Over 6 hours): \$100
- Previous Day Setup +\$50

**Rental Agreement: *No outside food or drink is permitted*** (exceptions can be made by Management *only*)

NO music permitted beyond 11pm due to Hotel noise restrictions  
(including live bands, speakers & karaoke)

Final menu & number of guests must be confirmed at least 48 hours *prior* to event date.  
Contact the Front Desk (250)428-2225 to provide details of your event.

I, \_\_\_\_\_, (print card holder's name) agree to the terms and conditions of the above Rental Agreement and authorize the Creston Hotel to use my credit card to secure my reservation for the Banquet Room. Cancellations are subject to a 20% cancellation fee if cancelled less than 48 hours in advance of the booking.

***Initial Here*** \_\_\_\_\_

Payment Method: \_\_\_\_\_ (Credit Card / Cheque / Cash)

Card Type: \_\_\_\_\_ Digit code on card: \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Card Holders Billing Address:

\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

*Your signature below will constitute a binding agreement for payment for the above-specified charges*

Signature of Cardholder \_\_\_\_\_

Date: \_\_\_\_\_